



*Safeguarding and Welfare Requirements:*

## R8: Bad Weather Closure Policy

### Policy Statement

In event of bad weather or other environmental factor affecting our ability to open, it is our policy is to follow the same pattern of opening as Woodcote Primary School.

### Procedures

- we will endeavour to contact as many parents as possible directly
- we will send an e-mail and text to all parents and every day it remains closed.
- we will post a notice on our website and facebook page.
- if access to the Cabin building is possible, a message will be left on the answering machine advising of the situation.

This policy was adopted at a meeting of the Pre School Committee	
Date of Meeting	14/06/2016
Signed on behalf of the Management Committee	J Wernham
Role of Signatory (e.g Chairperson/owner)	Chairperson
Review Date	14/06/2017